



Central Information Commission

Baba Gang Nath Marg

Munirka, New Delhi - 110067

011-26181927

<http://dsscic.nic.in/online-link-paper-compliance/add>

File No. **CIC/CCITL/A/2024/109622**

DATE : **30-09-2025**

NOTICE OF HEARING FOR SECOND APPEAL/COMPLAINT

Appellant(s)/Complainant(s):	Respondent(s):
Jay Mittal	CPIO : 1. THE CPIO Asst. Commissioner of Income Tax, Circle-4(1)(1), Office of the Chief Commissioner of Income Tax, Aaykar Bhawan, Marris Road, Civil Lines, Aligarh – 202001

Date of RTI	Date of reply,if any,of CPIO	Date of 1st Appeal made,if any	Date of order,if any,of First AA
28-11-2023	06-12-2023	18-12-2023	21-12-2023

1. Take notice that the above appeal/complaint in respect of RTI application dated 28-11-2023 filed by the appellant/complainant has been listed for hearing before **Hon'ble Information Commissioner Mr. Vinod Kumar Tiwari** at given venue address on **27-10-2025 at 11:50 AM**.

2. Take notice that in default of your appearance on the time and date mentioned aforesaid, the case shall be heard and decided in your absence **and that there will be no adjournment and review**.

3. All the parties may submit their written submission, if any, to the Commission at least 7 days before the date of hearing. A copy of the same shall be served upon opposite party. If any party wishes to make online submission, the same may be sent to the Commission's link only viz., <http://dsscic.nic.in/online-link-paper-compliance/add>.

4. All the parties are required to observe proper decorum and etiquette throughout the hearing.

Instructions to Appellant/ Complainant

1. The appellant/complainant may present his/her case(s) in person or through his/her duly authorized representative.
2. The authorized representative or the appellant/complainant/third party is advised to carry a **"proof of identity" along with the authorization letter.**

Instructions to CPIO

1. CPIO/PIO should personally attend the hearing; if for a compelling reason(s) he/she is unable to be present, he/she has to give reasons for the same and shall authorise an officer not below the rank of CPIO.PIO, fully acquainted with the facts of the case **and bring complete file/file(s) with him.**
2. If the CPIO attending the hearing before the Commission does not happen to be the concerned CPIO, it shall still be his/her responsibility to ensure that the CPIO(s) concerned must attend **with complete file concerning the RTI request**, the hearing along with him.
3. **The CPIO is required to mention his Name and last six digit of the CIC file number mentioned above in the notice, in the display name at the time of joining.**
4. CPIO is also directed to inform the third party, if any, so as to enable it to defend or present its case before the Commission. Third Party may choose to be present before the Commission either in person or through its duly authorized representative for hearing, or they may also file a written submission to the Commission before the hearing.

Venue Details

The Party/parties concerned should reach the venue at least 30 minutes before the scheduled time of hearing. They are also requested to intimate their telephone/mobile numbers and email address to the undersigned.

Venue for the Appellant/Complainant
N.I.C. Video Conferencing Studio, Computer Centre, First Floor, Collectorate Building, Meerut-250001 (Uttar Pradesh) (Sanjay Kumar Sharma, DIO. 7217218837, 0121-2650104 / 2645422 ,9415213274)
Venue for CPIO
Bharat VC link and passcode for CPIO has been forwarded to the Nodal CPIO through email. CPIO may coordinate with Nodal CPIO to obtain the VC link

By order of the Commission.

Reference number of CPIO Reply(if any) :

S. Anantharaman
Dy. Registrar
011-26181927

To

1. CPIO,Public Authority
2. Appellant/Complainant

Copy for information/necessary action to: NIC.

Copy To:

The FAA Office of the Chief Commissioner of
Income
Tax, Aaykar Bhawan, Marris Road, Civil Lines,
Aligarh
– 202001