

**केन्द्रीय सूचना आयोग**  
**Central Information Commission**

बाबा गंगनार्थ मार्ग / Baba Gang Nath Marg  
मुनिरका / Munirka  
नई दिल्ली - 110067 / New Delhi - 110067

No.CICOM/R/2018/00245

Dated: 14.03.2018

To

Dr. I P Gupta

Sir/Madam,

Please refer to your RTI application dated 07.03.2018 addressed to Central Information Commission and received in the RTI Cell on 12.03.2018.

2 In this regard, it is stated that this information is not available in Central Information Commission. Central Information Commission is the Second appellate authority under the RTI Act, 2005 in respect of RTI matters involving public authorities under the Central Government or UT's. It seems that you have filed an RTI application with Municipal Corporation of Delhi and you have not received any reply from them. In that case you can file First Appeal with MCD itself.

3. The procedure for filing second appeal / complaint before the Commission is as under:-


You are required to submit an application along with

- (i) Copy of the RTI application
- (ii) Proof of fees paid by you for seeking information
- (iii) Copy of the reply of CPIO if any received by you
- (iv) Copy of the first appeal submitted to the First Appellate Authority
- (v) Reply of the First Appellate Authority if any received by you
- (vi) Grounds for filing appeal or complaint in the Commission.
- (vii) Copy of Identify proof

4. No fee is required for filing a second appeal or complaint in the Commission. The address for sending 2<sup>nd</sup> appeal or complaint to the Commission is as under  
Central Information Commission, Baba Gang Nath Marg, Munirka, New Delhi - 110 067.

5. The First Appeal, if any, against the reply of the CPIO may be made to the First Appellate Authority, CIC within 30 days of receipt of reply to

First Appellate Authority, CIC  
Central Information Commission  
Baba Gang Nath Marg, Munirka  
New Delhi 110 067  
011 26162290

  
(Ashok Kumar Sharma)  
CPIO (RTI Cell)