



Central Information Commission
Room No. 107, Ground Floor, Baba Gangnath Marg,
Munirka, Near Old JNU Campus, New Delhi - 110 067

File No CICOM/R/2018/51010/CR-1

Date: 08.01.2019

Sub: Providing of information under RTI Act. 2005.

Sir,

I am to refer to your online RTI application dated 31.12.2018 which has been registered vide no. CICOM/R/2018/51010. It has been received through online RTI MIS in Central Registry on 02.01.2019.

For providing you the desired information, assistance was sought from the I/C (Dak Section) u/s 5(4) of RTI Act 2005. He has apprised that the indicated Second Appeal dated 06.12.2018 was diarized vide Diary No. 172775 on 18.12.2018. On it a Facilitation Memo dated 19.12.2018 was issued to you by the undersigned for facilitating you to resubmit the Second Appeal after removal of deficiencies indicated therein.

Attested copy of the record (office order No. CIC/CR-1/2017/0007 (pt.2) dated 14.06.2018 so desired against Point No. 7 is enclosed herewith.

Appeal, if any, against this reply will lie to Shri Rakesh Kumar Singh, First Appellate Authority & Additional Secretary, CIC, Room No 502, 5th Floor, Baba Gang Nath Marg, Munirka, Near Old JNU Campus, New Delhi-110067 within 30 days of receipt of reply of CPIO. His Telephone no. is 011-26162290, 26175295.

Enclosed: as above

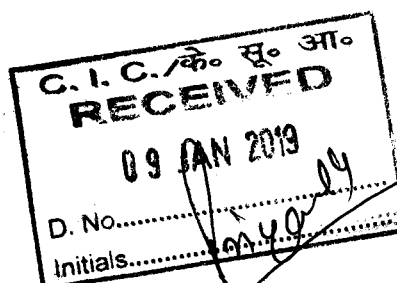

(Krishan Avtar Talwar)
Deputy Secretary & CPIO
Central Registry - 1

Copy to: -

1. The CPIO (RTI Cell), CIC, New Delhi.


a/t/119


(Krishan Avtar Talwar)
Deputy Secretary & CPIO





Central Information Commission
Room No. 105, Ground Floor, Baba Gangnath Marg,
Munirka, Near Old JNU Campus, New Delhi - 110 067

No. CIC/CR-1/2017/0007 (pt.2)

Date 14.06.2018

OFFICE ORDER

Subject: Directions to be followed while doing registration of Second appeal and Complaint.

The Commission in its meeting held on 05.06.2018 has decided to issue the following directions for registration of Second Appeal and Complaint by the Central Registry as prescribed under Rule 8 and 9 of the RTI Rules, 2012:

Registration of the Second Appeal

(1) Second Appeal shall be registered under Section 19 of the RTI Act, 2005 on submission of the mandatory documents and fulfillment of the conditions by the Appellant, as mentioned below:

- The second Appeal must be duly signed and addressed to the Commission
- Copy of the RTI application submitted to the Central Public Information Officer
- Copy of the first appeal made to the First Appellate Authority
- RTI, First Appeal and Second Appeal should be related to each other
- Above three documents must be legible
- Above three documents must be in Hindi / English or the appellant shall provide a translated version in Hindi / English.
- All the documents should be duly authenticated and verified by the Appellant.

(2) The mandatory time period for filing the Second Appeal:

- Second Appeal shall be registered if it is filed within 90 days from the date on which the First Appellate Authority's decision was actually received by the Appellant or after 90 days from expiry of 45 days of filing of First Appeal in cases where no reply is received. For registration beyond the mandatory time periods, the Second Appeal must be accompanied by a request for the condonation of delay.

Registration of Complaint

(3) Complaint under Section 18 of the RTI Act, 2005 shall be registered on submission of the mandatory documents and fulfillment of the conditions by the Complainant, as mentioned below:

- Complaint must be duly signed and addressed to the Commission
- Copy of the RTI application submitted / could not be submitted to the CPIO
- RTI and Complaint should be related to each other
- Above two documents must be legible
- Above two documents must be in Hindi / English or the Complainant should have provide a translated version in Hindi / English
- Complaint filed without filing the RTI application should be put up to the concerned Information Commissioner for orders on the registration of the case.
- All the documents shall be duly authenticated and verified by the Complainant.

True Copy of the document/record
supplied under RTI Act, 2005

[Signature]
(Krishan Avtar Talwar)
CPIO, Central Registry-1
Central Information Commission