



Central Information Commission
Room No. 107, Ground Floor, Baba Gangnath Marg,
Munirka, Near Old JNU Campus, New Delhi - 110 067

File No CICOM/R/2019/00004/CR-1

Date: 13.02.2019

Sub: Providing of information under RTI Act. 2005.

Sir,

I am to refer to your RTI application dated 15.12.2018 which has been registered vide no. CICOM/R/2019/00004. It has been received through online RTI MIS in Central Registry-I on 31.01.2019. Reply to this RTI application is given below:-

RTI application dated 15.12.2018 was received through online RTI-MIS system from the CPIO (RTI Cell) on 31.01.2019, while undersigned CPIO was on leave. I joined my duties on 04.02.2019 and perused the RTI application, the subject matter of which was not at all concerned with the work allocated to me ie to the working of Central Registry – 1, as such, for providing you requisite information assistance was sought from Shri T.K. Mohapatra, DR to Hon'ble CIC(SC) & CPIO vide communication dated 04.02.2019. The reply dated 11.02.2019 so received, in original is enclosed herewith. As the undersigned was on further leave during the period from 06.02.2019 to 12.02.2019 as such the above reply dated 11.02.2019 is being forwarded today.

Appeal, if any, against this reply will lie to Shri Rakesh Kumar Singh, First Appellate Authority & Additional Secretary, CIC, Room No 502, 5th Floor, Baba Gang Nath Marg, Munirka, Near Old JNU Campus, New Delhi-110067 within 30 days of receipt of reply of CPIO. His Telephone no. is 011-26162290, 26175295.

Enclosed : as above (In original)


(Krishan Avtar Talwar)
Deputy Secretary & CPIO
Central Registry – 1

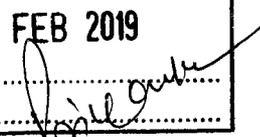
Copy to: -

1. The CPIO (RTI Cell), CIC.


14/02/19


(Krishan Avtar Talwar)
Deputy Secretary & CPIO

C. I. C. / के. सू. आ.
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Initials.....





File No. CICOM/R/2018/00004/CR-1

Dated 04.02.2019

To

4/2/19
Shri T. K. Mohapatra
DR to Hon'ble CIC (SC)
CIC, New Delhi.

Sub: Seeking assistance under section 5(4) of RTI Act, 2005.

Respected Sir,

Kind find enclosed an RTI application filed by Shri Ravindra Kumar Singh (Registered vide no. CICOM/R/2019/00004). It was received in CR-I section on 31.01.2019 (while undersigned was on leave).

The issues on which the above appellant is seeking information appears to be common and open ended. As the rule position, if any is common to all registries, as such for speedily providing information to the appellant, you are hereby requested to kindly provide requisite assistance u/s 5(4) of RTI Act 2005.

Enclosed: as above

Flu
(Krishan Avtar Talwar)
Deputy Secretary & CPIO
Central Registry - 1

1. (a) & (b) : : NO maximum or minimum time limit has been fixed for issue of notices on the cases listed for hearing on a particular date before the Hon'ble J.C. However notices are issued by the registry sufficiently in advance so that they reach with the concerned parties well in advance before the date of hearing.
[Ref: order of registrar dt. 7/9/16 and 1/1/18 in CIC/4/2016-REG.]

2. The cases pending before the bench of the Hon'ble J.C are listed for hearing in chronological order and taking into consideration the following :

- (i) Availability of e-book of the case file in the appscom system and complete in all respects.
- (ii) Availability of V.C. at a particular station
- (iii) same appellants and same public authorities
- (iv) similar cases

→

f. p. p.

- (v) Holidays in the place of v.c. i.e. of appellant & respondent
(vi) Local activities like elections, festivals etc

3. No such time limit has been fixed.

4. Cases having some appellant/respondents and similar cases are clubbed together as far as possible so that maximum cases are disposed in a limited time. [Ref: circular dated 24/11/16 in

no 11/55(Law)/2016/OL

5. Decisions are uploaded at the earliest possible time immediately after signature of the Hon'ble IC on the decision.

6. Immediately after its uploading on the website of the commission and authentication thereafter by the designated officer of the registry.

7. No file noting in the registry.

deputy secretary cr-I may please see for necessary action.

Joint Registrar
11/2/19.

Joint Registrar
26 (SE).

Dy. Secy (cr-I)

F. No.11/JS(Law)/2016/CIC
CENTRAL INFORMATION COMMISSION
Ground Floor, August Kranti Bhawan,
Bhikaji Cama Place, New Delhi - 110 066.
(Tel: 011 - 26105021)

Dated the 24th November, 2016

ORDER

Sub: Decision uploading procedure.

In supersession of all the earlier decisions/instructions/orders issued on the subject, it has been decided that henceforth the procedure given below will be followed for uploading the orders of the Commission:-

(i)	Interim Orders	Any number of interim orders can be uploaded, while the case is pending final disposal.
(ii)	Final Order	(a) Final order shall be uploaded, when the case is finally disposed off. (b) DEOs/LCs shall upload the order in a temporary file in the software, which shall not be visible to the public. DR shall verify the correctness of the order and then upload the order through his digital signature.
(iii)	Adjunct Order	There is no provision for adjunct order in view of separate provision for non-compliance and corrigendum.
(iv)	Corrigendum	Corrigendum to the final order can be uploaded without removing the final order.
(v)	Compliance	Any number of orders relating to compliance of Commission's orders can be uploaded keeping the same file number.

(Piyush Agarwal)
Registrar

To

1. Shri Subhash Sharma, DR to Chief IC.
2. Shri R.L. Gupta, DR to IC (BS).
3. Shri Ram Parkash Grover, DR to IC (YA).
4. Shri Vijay Bhalla, DR to IC (SH).
5. Shri T.K. Mohapatra, DR to IC (MP).
6. Shri K.A. Talwar, DR to IC(KY).

7. Shri Dinesh Kumar, DR to IC(SA).
8. Shri V.K. Sharma, DR to IC (SB).
9. Shri K.L. Das, DR to IC(BJ).
10. Shri Raghbir Singh, DR to IC(DP).
11. Shri A.K. Talapatra, DR to IC(AB).
12. Shri Umesh Chandra Joshi, DR (CR).

Copy to:

1. PSs to Secretary/Addl. Secretary.
2. JS(MR)/JS(A)/JS(Law)/JS(P&B).
3. In Charge, Dak Section.
4. NIC with the request to upload it on the website of the Commission.

File No. CIC/4/2016-Rgr (Vol. II)
CENTRAL INFORMATION COMMISSION

New Delhi, dated the 7th September, 2016

ORDER

Sub: Regarding issuance of notices of hearings.

It has been brought to the notice that in some cases hearing notices are served on the parties at short notice and at times just a day before the scheduled date of hearing before the Commission. In a few cases, hearing notices are served even after the scheduled hearings. This results in a lot of inconvenience to the parties who may have to reschedule their pre-fixed programme and also do not get sufficient time to prepare themselves for the hearing.

2. The matter has been considered and it has been decided that a notice of hearing in a case must be issued well in advance before the date of scheduled hearing providing sufficient time to the parties to respond/attend hearing in the matter.

3. All the Deputy Registrars are, therefore, directed to ensure that the notice of hearing in a case is issued at least 21 days before the scheduled date of hearing unless otherwise ordered by the Chief IC/IC concerned.

4. This has the approval of the Chief Information Commissioner.

M.K.S.
(Dr. M.K. Sharma)
Registrar

To

- 1. Shri Subhash Sharma, DR to CIC. *Handwritten: Subhash 7/9/16*
- 2. Shri R.L. Gupta, DR to IC (BS) *Handwritten: Dinesh 7/9/16*
- 3. Shri Ram Parkash Grover, DR to IC (YA) *Handwritten: Grover 7/9/2016*
- 4. Shri Vijay Bhalla, DR to IC (SH) *Handwritten: Vijay 7/9/16*
- 5. Shri T.K. Mohapatra, DR to IC (MP) *Handwritten: T.K. 7/9/16*
- 6. Shri K.A. Talwar, DR to IC (KY) *Handwritten: Talwar 7/9/16*
- 7. Shri Dinesh Kumar, DR to IC (SA) *Handwritten: Dinesh 7/9/16*
- 8. Shri V.K. Sharma, DR to IC (SB) *Handwritten: V.K. 7/9/16*
- 9. Shri K.L. Das, DR to IC (BJ) *Handwritten: Dinesh 7/9/16*
- 10. Shri Raghubir Singh, DR to IC (DP) *Handwritten: Dinesh 7/9/16*
- 11. Shri A.K. Talapatra, DR to IC (AB) *Handwritten: Dinesh 7/9/16*

Copy for information to:

- 1. PPS to Chief IC *Handwritten: 7/9/16*
- 2. PPS to Secretary/Addl. Secretary *Handwritten: 7/9/16*
- 3. NIC with the request to upload it on the website of the Commission.

M.K.S.
(Dr. M.K. Sharma)
Registrar

Handwritten initials

7/1

CENTRAL INFORMATION COMMISSION

Office of the Registrar

R.No. 519

F.No. CIC/4/2016-Rgr.

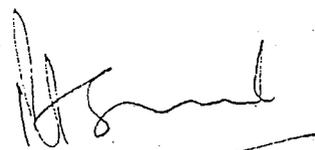
Dated: 01.01.2018

ORDER

Commission has been receiving complaints from the appellants/CPIOs that they do not receive the notice of hearing in time as a result of which, at times, it becomes difficult for them to attend the hearing of the case.

All Deputy Registrars are directed to ensure that the notice of hearing in each case is issued to the parties concerned 21 days in advance from the date of hearing of the case.

This issues with the approval of the Chief Information Commissioner.



(Piyush Agarwal)
Registrar

To:

All Deputy Registrars

Copy To:

PPS to Chief Information Commissioner

PS to Secretary

PS to Addtl. Secretary

JS (Admn.)/JS (M&R)/JS (Law)/JS (P&B)