

**केन्द्रीय सूचना आयोग**  
**Central Information Commission**

बाबा गंगनार्थ मार्ग / Baba Gang Nath Marg  
मुनिरका / Munirka  
नई दिल्ली - 110067 / New Delhi - 110067

**No.CICOM/R/2019/00631**

**Dated: 26.08.2019**

To

Shri Katta. Sreenivasa Rao

Sir/Madam,

Please refer to your RTI application dated 13.06.2019 addressed to Central Information Commission.

2 In this regard, if you have not received the reply from the CPIO. You can file the First Appeal with them and in case you are not satisfied with the reply of the First Appellate Authority you can file a second appeal with the Commission. I would also like to inform you that as per RTI Act the procedure of filing Second Appeal is in the Commission as under:-

You are required to submit an application along with

- (i) Copy of the RTI application
- (ii) Proof of fees paid by you for seeking information
- (iii) Copy of the reply of CPIO if any received by you
- (iv) Copy of the first appeal submitted to the First Appellate Authority
- (v) Reply of the First Appellate Authority if any received by you
- (vi) Grounds for filing appeal or complaint in the Commission.
- (vii) Copy of Identify proof

3 No fee is required for filing a second appeal or complaint in the Commission. The address for sending 2<sup>nd</sup> appeal or complaint to the Commission is as under  
Central Information Commission, Baba Gang Nath Marg, Munirka, New Delhi - 110 067.

4 The First Appeal, if any, against the reply of the CPIO may be made to the First Appellate Authority, CIC within 30 days of receipt of reply to:

Shri Piyush Agarwal  
First Appellate Authority, CIC  
Central Information Commission  
Baba Gang Nath Marg, Munirka  
New Delhi - 110 067  
011-26162290

**(T. B. J. S. Rajappa)**  
**CPIO (RTI Cell)**  
**011-26172690**

