



Central Information Commission

Room No. 107, Ground Floor, Baba Gangnath Marg,
Munirka, Near Old JNU Campus, New Delhi - 110 067

File No CICOM/R/2019/00714

Date: 30.09.2019

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Sub: Providing information under RTI Act. 2005.

Sir,

I am to refer to your RTI application no. CICOM/R/2019/00714 dated 18.09.2019 received on 26.09.2019 from the CPIO (RTI Cell) vide registration No. CICOM/R/2019/00714/2 dated 26.09.2019 with the remarks that **Point no. 1, 2, 3, and 5** is concerned to undersigned CPIO and reply to be send directly to the Appellant. Accordingly point-wise reply is as under:-

- 1 (A)** Copy enclosed after doing the needful.
- 1 (B)** . Undersigned is the CPIO for all matters relating to CR-I, including the one referred at (A) above.
- . Designation:- Dy. Secretary cum Dy. Registrar cum CPIO.
 - . Postal Address: Given above.
 - . Shri Piyush Agarwal, Registrar is the Competent Authority, as far as matters relating to CR-1 relates to. His Room No. is 105 A in this Commission.
- (I) to (III)** Shri Piyush Agarwal, Registrar is the reporting officer & Ms. Madhulika P. Sukul, Secretary is the reviewing officer in respect of undersigned CPIO.
- (1) (C) (I)** On deputation from the O/o Controller General of Accounts, Ministry of Finance.
- (II)** N.A.
- (2) (A)** Same as given above.
- (2) (B) (I to (III))** No such specific record ever maintained/available. Creation of such record would definitely divert the resources of the public authority, as such cannot be created.
- As far as No. of Second Appeals/Complaints registered and returned (ofcourse through Facilitation Memo) is concernd, the information is readily available on the web-site of this Commission under "MIS reports"
- (3) (A) to (C)** No such specific record ever maintained/available. Creation of such record would definitely divert the resources of the public authority, as such cannot be created.
- 5 (A) to (D)** Though queries have been raised which dehors section 2(f) of RTI Act, 2005. However for sake of transparency, it is stated that whenever any Dak is received in the Commission through offline mode (ie through courier/post/by hand) it is given a Diary No.

First Dak so received on 1st of January every year (Post 01.12.2016) is given Diary No. 100001 2nd such Dak is given Diary No. 100002 and so on. Above mentioned Diary No. forms last part of the file nomenclature. To illustrate this, say a second appeal No. is CIC/XXXXXX/A/YYYY/ZZZZZZ

Wherein XXXXX denotes five digit code accorded to a public authority.

YYYY denotes year of registration.

ZZZZZZ denotes diary no. and

“A” stands for Second Appeal. Had it been complaint, it would be denoted by “C”

Similarly a complaint No. would be CIC/XXXXXX/C/YYYY/ZZZZZZ. Had your complaint would have been registered, it would have been allotted registration No. CIC/XXXXXX/C/2019/143330. Here by 143330 it does not mean in 2019, 43330 number of second appeal/complaints registered. Because some of the Diary Nos would be related to written submissions, etc.

As far as Dak received through online mode is concerned, the only difference is that the first such dak so received is accorded diary no. 600001.

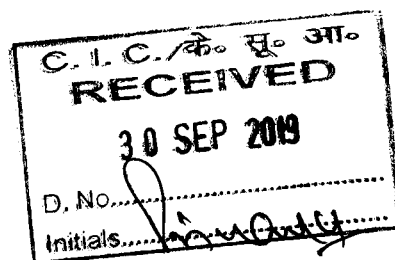
Appeal, if any, against this reply will lie to Shri Piyush Agarwal, First Appellate Authority, CIC, Room No 105-A. Baba Gang Nath Marg, Munirka, Near Old JNU Campus, New Delhi-110067 within 30 days of receipt of reply of the CPIO. His Telephone no. is 011-26105021.

Enclosed: as above

(Krishan Avtar Talwar)
Deputy Secretary & CPIO
Central Registry – 1
Tele:- 011-26186536

Copy to: - The CPIO (RTI Cell), CIC, New Delhi.

(Krishan Avtar Talwar)
Deputy Secretary & CPIO



Second Appeal/Complaint- Facilitation Memo



Central Information Commission
CIC Bhawan, Baba Gangnath Marg, Munirka,
New Delhi - 110 067

Diary No: 143330 / 2019

Date: 05-09-2019

To:

Navagam,

Subject:- Return along with all documents for removal of deficiencies.

Madam/Sir,

Reference your Complaint dated 27-08-2019 received on 04-09-2019 vide above Diary Number.

2. On scrutiny of the Complaint, it is seen that the same has the following deficiencies, which are required to be removed.

✓ Copy of the RTI application is not submitted.

3. Other documents required for proper presentation of your case, if available

✓ Copy of reply received from the CPIO.

✓ Copy of the order received, from the First Appellate Authority.

✓ Copies of other documents relied upon by the complainant and refer to in his complaint.

✓ An index of the documents.

4. All the documents shall be duly authenticated and verified by the Complainant.

Your above mentioned Complaint is therefore returned, for removing the deficiencies. You are requested to send complaint complete in all respects.

While sending the Complaint a copy of this letter should also be enclosed.

NOTE -
Enclosure as above

what deficiencies?
which deficiencies?

Deputy Registrar (CR-I)

For any Further Queries
Clarification, you may Contact
CIC Facilitation Desk at 18.09.2019

9/12/2019 9:49 AM

Annexure NO 2 (18-09-2019) to Hon'ble CPIO CIC